



Republic of the Philippines  
Department of Health  
**OFFICE OF THE SECRETARY**

13 August 2021

**DEPARTMENT MEMORANDUM**

No. 2020 - 0350

**TO :** **DIRECTORS OF CENTERS FOR HEALTH DEVELOPMENT;  
CHIEFS OF MEDICAL CENTERS, HOSPITALS, SANITARIA,  
AND REHABILITATION CENTER; AND OTHERS  
CONCERNED**

**SUBJECT :** **Submission of the Necessary Documents in Compliance to the Audit  
Observation on Incomplete Documentary Requirements to Support  
Payment of COVID-19 Hazard Pay, Special Risk Allowance, and  
Actual Hazard Duty Pay**

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In view of the Commission on Audit (COA) observations and recommendations on the Department of Health coronavirus disease 2019 funds, all concerned facilities are hereby reminded to submit the necessary documents in compliance to the audit finding on the Incomplete Documentary Requirements to Support Payment of COVID-19 Hazard Pay, Special Risk Allowance, Active Hazard Duty Pay today, August 13, 2021. The list of the operating units are provided herein as Annex "A".

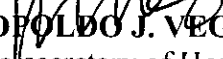
Compliance must be sent to the DOH Human Resource for Health (HRH) Emergency Hiring Team [hrh.emergencyhiring@doh.gov.ph](mailto:hrh.emergencyhiring@doh.gov.ph), copy furnished the DOH Audit Committee [doh.auditcommittee@gmail.com](mailto:doh.auditcommittee@gmail.com).

Should there be further clarification on this matter, kindly reach us through trunk line number: 8651-7800 local 4208.

For strict compliance.

Thank you.

By authority of the Secretary of Health:

  
**LEOPOLDO J. VEGA, MD, FPCS, FPATACSI, MBA-H**  
Undersecretary of Health  
Office of the Chief of Staff  
Administration and Financial Management Team

**Annex A**

**Incomplete Documentary Requirements to Support Payment of SRA**

<b>REGION</b>	<b>DOH OPERATING UNIT</b>	<b>AMOUNT</b>
National Capital Region	Central Office	2,521,422.00
	Tondo Medical Center	6,685,488.31
	Jose R. Reyes Memorial Medical Center	14,143,030.78
	Dr. Jose Fabella Memorial Hospital	31,024,139.11
	National Children's Hospital	6,435,542.17
	San Lazaro Hospital	15,543,645.79
	Amang Rodriguez Memorial Medical Center	9,293,212.37
	San Lorenzo Ruiz Women's Hospital	1,729,400.00
	Valenzuela Medical Center	14,075,657.27
	Dr. Jose N. Rodriguez Memorial Hospital and Sanitarium	10,310,952.54
	East Avenue Medical Center	28,347,749.42
	Quirino Memorial Medical Center	29,881,970.40
	Philippine Orthopedic Center	21,829,512.80
	Drug Abuse Treatment and Rehabilitation Center – Bicutan	3,788,726.03
	Metro Manila Center for Health Development	1,294,972.09
	National Center for Mental Health	13,365,599.95
1 – Ilocos	Mariano Marcos Memorial Hospital and Medical Center	20,965,153.19
2 – Cagayan Valley	Cagayan Valley Medical Center	41,492,367.49
4A – CALABARZO N	CALABARZON Center for Health Development	29,143,817.35
	Batangas Medical Center	7,970,913.24
4B – MIMAROPA	Culion Sanitarium and General Hospital	6,677,658.79
6 – Western Visayas	Corazon Locsin Montelibano Memorial Regional Hospital	30,703,659.99
9 – Zamboanga Peninsula	Labuan General Hospital	842,825.25
	Zamboanga City Medical Center	8,712,077.98
	Basilan General Hospital	3,018,954.54
13 – Caraga	Caraga Regional Hospital	5,472,907.30
<b>TOTAL:</b>		<b>365,271,356.15</b>

**Incomplete Documentary Requirements to Support Payment of COVID-19 Hazard Pay**

<b>Region</b>	<b>DOH Operating Unit</b>	<b>Amount</b>
NCR	CO	14,408,489.66
	TMC	6,468,163.58
	EAMC	7,068,6161.07
	JRRMMC	17,093,665.02
	DJFMH	14,186,436.11
	SLH	10,347,477.40
	POC	10,637,063.28
	CHD	757,994.36
	FDA	3,598,000.00
<b>Total</b>		<b>84,565,878.48</b>

**Incomplete Documentary Requirements to Support Payment of AHDP**

<b>Region</b>	<b>DOH Operating Unit</b>	<b>Amount</b>
NCR	VMC	5,246,421.19
	JRRMMC	12,802,213.17
	EAMC	17,659,016.15
	POC	7,506,970.58
	DJFMH	11,891,119.61
	SLH	8,828,882.64
	CHD	524,045.42
VI	DJSMMCEH	3,517,448.86
	WVMC	14,572,841.66
IX	BasGH	628,909.09
XIII	CRH	6,282,511.13
<b>Total</b>		<b>89,460,379.50</b>